

**St. Patrick's Elementary  
Local School Council Meeting  
January 24, 2011**

**Council Members Present:** Trina Talarico, James Wale, Leann Finlay, Audrey Thom, Allen Lavoie, Steve McLeish, Denise Helm, Roman Mateyko,

**Regrets:** Chris Rust

**Administration Present:** Deanne Paulson (Principal), Patrick Card (Vice Principal), Cindy Barber (Teacher Rep)

**Prayer:** Deanne opened the meeting with a short prayer.

Discussion Items	Action Item
<p><b>Adoption of Dec 13/10 Minutes:</b> Audrey motioned to accept the minutes. James seconded. <b>Motion carried.</b></p>	
<p><b>Business Brought by Community Members</b></p>	
<ul style="list-style-type: none"> <li>• Letter from a school parent – request for a bullying policy to be implemented. Request that Bullying policy be addressed at school level as well as the ICS level. The parent has stated she is willing to be part of writing this policy and to be on the committee to establish clear parameters.</li> <li>• Decision to establish a committee to look at establishing a clear Bullying policy. Policy aimed to be ready for the end of the year. James, Audrey, Allen, Jim Nichol, Lisa Thompson, someone from Admin as well as a staff rep will strike this committee. James to chair.</li> </ul>	
<p><b>Administration Report (Deanne Paulson)</b></p>	
<ul style="list-style-type: none"> <li>• Catholic School's week coming up. Deanne to submit info about open house to parish bulletins.</li> <li>• Feb 6 – Family Mass staff and student involvement and sponsorship of coffee to follow St. Patrick's, Holy Cross 10:30am.</li> <li>• Open House on Feb 8 – 6-8pm; lots of interactive workshops at open house.</li> <li>• Rowing/ parent appreciation café/ mandarin / tiny tots reading grp/ art gallery/ full day kindy info session in Kindergarten room.</li> <li>• 28 students registered for fall. Deanne still interviewing so feels confident about numbers for the fall.</li> <li>• Staff appreciation breakfast hosted by Deanne &amp; Pat earlier this month.</li> <li>• Feb 9<sup>th</sup> – Dress like a staff member civvies and staff vs. student volleyball game.</li> <li>• Feb 10<sup>th</sup> – ST. Pat's Spirit civvies and parent drive thru treat.</li> <li>• Feb 11<sup>th</sup> – PJ's civvies day.</li> </ul>	
<p><b>Outstanding Business</b></p>	
<ul style="list-style-type: none"> <li>• Kindergarten rooms</li> <li>• Electric Hand drying machines. Steve working with Patrick to look not only at hand driers but also additional plumbing to decrease</li> </ul>	<p><b><i>Steve and Deanne to begin planning for new Kindergarten rooms for next year.</i></b></p>

Discussion Items	Action Item
<p>germs. In progress.</p> <ul style="list-style-type: none"> <li>• Education fair – Denise looked into this fair and it is no longer running. The new one will not meet our needs.</li> <li>• Some portfolio tasks have not been emailed to Denise yet.</li> </ul>	<p><b><i>Those that have not emailed their portfolio tasks to Denise – please do so ASAP.</i></b></p>
<p><b>New Business</b></p>	

Discussion Items	Action Item
<ul style="list-style-type: none"> <li>• Leo Challand welcomed by Trina to LSC mtg.</li> <li>• Discussion on Catholic Schools action plan. Bishop made announcement almost a year ago for restructuring schools. All renovations colored by school restructuring with regards to Gr. 8's and what grades will be in what schools.</li> <li>• Board of Directors gave approval to hire someone on an hourly basis to oversee construction planning. This person will be employed as a project manager with a construction management team.</li> <li>• Funding appeal very successful - \$390 000 earmarked for school renovations. This is to be used as leverage money when applying for loans at the banks, and is only year one of 4 in this appeal.</li> <li>• Before architect can be hired to plan for the schools, a decision needs to be made around the grades that will be held there. A report is being presented to the board of directors who will make a decision on this issue. One of the issues that will need to be considered is the impact on SARHS if Gr. 8 is no longer part of that school. The board will receive the report on Feb 17<sup>th</sup> and an answer should be forthcoming possibly as early as March, but likely by April at latest.</li> <li>• Question re: IB programming at SARHS – decision around this issue will take some time. Concerns to ensure that ICS schools don't become 'elitist' and still encompass all walks of students.</li> <li>• Question re: start date on our school – Will it be next year? If St. Andrew's sells quickly, the mortgage can be applied for, an architect will need to be hired. In all likelihood start date will be towards the end of 2010, with completion date still hoped for 2014.</li> <li>• Discussion between Leo and all ICS School Principal's a new 3 year plan. This plan will need to include a large investment in teachers to incorporate the new IB program and the possibility of Gr.8.</li> <li>• Question to Leo from community member about how the "Contingency Fund" works. If one school is carrying a deficit – the other schools do not 'carry' this school. The diocese has ultimate control over the money attached to every thing 'Catholic'. Any deficits are covered by the diocese yearly and eventually the 'debt' will need to be re-paid. The Contingency fund is separate and is there to be used in emergency situations (ie: new roof for a school). It is to be used for addressing emergency situations only.</li> <li>• Question on stability of the diocese \$\$\$. Leo feels assured that diocese funding is stable.</li> <li>• Parish supporter funding questioned by community member. The priests administer the program and the intent is for the community to be attending church weekly and contributing to the parish community. It is suggested that because of the contributions to the parish the supporter should be acknowledged and a break be given to them with regards to tuition to the school.</li> </ul>	<p style="text-align: center;"><b><i>Request for concrete ideas to be presented on the benefits of not having Gr.8 at SARHS.</i></b></p>

Discussion Items	Action Item
<b>Chairperson Report (Trina Talarico)</b>	
<ul style="list-style-type: none"> <li>Deferred</li> </ul>	
<b>Committee Reports</b>	
<b>Policy (James Wale, Roman Mateyko)</b>	
<ul style="list-style-type: none"> <li>Deferred</li> </ul>	
<b>Finance (Chris Rust)</b>	
<ul style="list-style-type: none"> <li>Presented by Deanne as Chris away. Budget is going very well – we are approx \$14 000 off of where we should be.</li> <li>PAC money not reflected in budget yet – so as long as we stick to budget – numbers should be in line.</li> </ul>	
<b>Buildings and Grounds (Steve McLeish)</b>	
<ul style="list-style-type: none"> <li>Steve met with Leah – ICS heading towards a facilities manager to look after all the different facets of contracting in all schools. This will likely be years in the process however.</li> <li>ICS instituting P.O. process.</li> </ul>	
<b>Marketing / Public Relations (Denise Helm, Allen Lavoie, Leann Finlay)</b>	
<ul style="list-style-type: none"> <li>District wide marketing meeting Jan 31<sup>st</sup>.</li> <li>Denise working on marketing initiatives through Page One and Isl. Parent to advertise Open House.</li> <li>Denise to forward a PDF for forwarding to all parents.</li> <li>Rack cards will be available for the coffee after mass. Posters will be up as well.</li> <li>Alan: Alumni – Alum page on website to be redesigned and could incorporate more information, etc.</li> <li>Question from Alan – What do we want to do with Alumni group? Could canvass for archives (pictures, stories, report cards, uniform, etc.) as many of archived pictures, etc. were lost in flood in 1994.</li> <li>230 people have registered through link on website. Alan to create a distribution list with data on the base, un-official FB site has approx 300+ people attached to it.</li> <li>Suggestion to incorporate Alumni group into open house.</li> </ul>	<p><b><i>Denise to forward PDF to Deanne for forwarding.</i></b></p> <p><b><i>Alan to put together an Alumni display for open House.</i></b></p>
<b>Parish Council (Audrey Thom)</b>	
<ul style="list-style-type: none"> <li>No parish council meeting this month.</li> <li>Serving coffee at Feb 6<sup>th</sup> mass – Audrey requesting assistance</li> </ul>	
<b>Parent Auxiliary (Denise)</b>	
<ul style="list-style-type: none"> <li>No meeting in January.</li> <li>Steve to attend Feb PAC meeting – Feb 1<sup>st</sup> (7pm).</li> </ul>	

**Meeting adjourned.**

**Next meeting is Monday, February 28th @ 7pm (School Library).**